



Laleham Church of England Primary School

The Broadway, Laleham, Staines-upon-Thames TW18 1SB

Tel: 01784 453556

E-mail: info@laleham.surrey.sch.uk

Website: www.lalehamcofeprimaryschool.co.uk

April 2021

Dear Applicant,

Many thanks for your interest in the position of **School Business Manager** at Laleham C of E Primary School beginning in September 2021. I have pleasure in enclosing a job description, safeguarding statement, person specification and application form together with this letter.

The children at Laleham are eager and enthusiastic learners, the staff are a committed and talented team and our ethos as a church school is at the heart of all we do together. We are in a strong position in our journey to becoming a truly outstanding school and this will be a very exciting time to be part of this journey in this senior leadership role in our school.

The closing date for applications is **Tuesday 4th May at 12 noon**, with interviews planned for **Wednesday 12th May**.

Once again, thank you for your interest in this position.

Yours sincerely,

Neil Meehan
Executive Headteacher



Executive Headteacher
Mr N A Meehan



Head of School
Mrs A McWilliams-Bowe



Chair Of Governors
Mrs C Batt